**NORTHEAST DELTA HUMAN SERVICES AUTHORITY**

**Board of Directors**

**MEETING AGENDA**

**May 9, 2017– 5:30 PM**

Families Helping Families; 5200 NE Road

Monroe, LA 71203

*Call to Order /* Roll Call */ Quorum /* Prayer

*Adopt Agenda / Adopt Meeting Minutes of* ***April 11, 2017***

**OWNERSHIP LINKAGE**

* Recognition of Guests
* Northeast Delta HSA Staff present

**BOARD EDUCATION/ ENDS Items for DISCUSSION –**

* Upcoming Events/Community Action

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

#  Executive Director –

#  Monthly Executive Director Report

#  *Monthly Fiscal Report*

 Emergency Executive Director Succession Plan *with Organizational Chart*

 **Board –**

* Board Chairperson’s Role (page 8)
* Board Member Code of Conduct (sign forms – page 33)
* Public Official Ethics Training - due May 15(page 32)
* Personal Financial Disclosure – due May 15 (page 32)

**BOARD MANAGEMENT** – *Ongoing*

* Board member self-evaluation - summary
* Board Development/ Parish Outreach
* Board Members Terms/Renewal of Appointments
* Travel Forms *due MONTHLY – (2017 Fiscal year ends June 30, 2017)*
* **EXECUTIVE SESSION -** Executive Director Annual Evaluation (page 18**)**

**ADJOURN**

*Next Meeting –* ***June 13th- 5:30 pm***

**Ouachita Parish Health Unit – Community Room - 1650 DeSiard Street, Monroe, LA 71202**